



Dear Los Altos Christian School:

I would like to take this opportunity to welcome you to Hot Lunch 2011-2012.

The program is basically the same as previous years with a few modifications.

At the beginning of the school year each student will be issued their own personalized account. Parents will be asked to **PRE-PAY** a certain dollar amount as needed which will allow the student to purchase their daily lunch. The amount that you **PRE-PAY** will depend entirely on how much you believe your child will purchase throughout the period. Suggested initial amounts are between **\$75-\$150**. The daily price of a complete meal will be \$4.50 with an extra entrée costing \$1.25. If your child is absent or chooses not to purchase lunch that day there is no charge. **We strongly encourage that all parents PRE-PAY a certain dollar amount at the beginning of the program even if you choose not to participate in daily hot lunch purchases.** This is in case your child would like to purchase a beverage/snack in addition to their own lunch, or forgets their lunch. Please make checks out to The Pasta Market and drop them off at the School office or mail them to the PO Box below.

We will not be accepting any money at hot lunch so it is extremely important that your child has some sort of credit balance on their account for incidental purchases.

You will receive a statement (**via e-mail only**) from us on a monthly basis informing you of your child's balance. This will give you the opportunity to recharge the account for an additional period. **PLEASE MAKE SURE WE HAVE AN UPDATED E-MAIL ADDRESS ON FILE.**

IT IS EXTREMELY IMPORTANT THAT PARENTS MONITOR THEIR CHILD'S ACCOUNT BALANCE REGULARLY. IF A CHILD FALLS BELOW A CERTAIN DOLLAR AMOUNT YOU MAY RECEIVE A COURTESY CALL OR AN E-MAIL ADVISING YOU OF THEIR BALANCE. ULTIMATELY IT IS THE PARENTS RESPONSIBILITY TO MAKE SURE THERE ARE SUFFICIENT FUNDS IN THEIR CHILD'S ACCOUNT SO THEY CAN PURCHASE LUNCH.

IF YOUR CHILD'S BALANCE REACHES ZERO, YOUR CHILD WILL HAVE A SMALL GRACE PERIOD. AFTER THAT PERIOD THEY WILL NOT BE ABLE TO PARTICIPATE IN HOT LUNCH, AND WILL BE TURNED AWAY AT THE HOT LUNCH LINE, UNTIL THEIR ACCOUNT IS RECHARGED.

We have established a 24hr message Hot Line where you can phone in your concerns or comments.

We have a Hot Lunch Coordinator that you can e-mail for any concerns. We also maintain a P.O. Box for all hot lunch related correspondence.

We urge you to use these resources that are available to you.

P.O. Box 9339
San Jose, CA 95157

24 Hr. message line 650-949-3239
hotlunch@pastamarket.com